



DEPOSIT GUARANTEE FORM

EMAIL: newzealand@qantasgrouptravel.com

QUOTE REF: _____

This form constitutes an irrevocable undertaking and guarantee by the Agent / Wholesaler **[Insert company name]** below and relating to the dollar value \$ **[insert total of deposit]** being the non refundable deposit amount to Qantas Group Sales for groups which hold confirmed seats on the Qantas flight / flights detailed below.

NON REFUNDABLE DEPOSITS / TOP UP PAYMENTS

- \$200.00 per passenger travelling in Economy class.
- \$300.00 per passenger travelling in Premium Economy class.
- \$400.00 per passenger travelling in Business class.
- \$600.00 per passenger travelling in First class.

Payment of the deposit will guarantee the Fare however taxes and surcharges are not guaranteed until final payment is made.

If less than 20% of the original group booked is cancelled, the deposit for these cancelled passengers can be used towards final payment for the remaining group.

This guarantee does not cover group bookings for Special Events.

The undertaking and guarantee is in conjunction with the Group Quote and Group Booking conditions and supersedes payment by the Agent / Wholesaler of an actual deposit by cheque or EMD.

Please see the Qantas Group Fare Conditions – International for all conditions regarding cancellations and no shows.

In consideration of Qantas’ acceptance of the Group booking/s stated below the agent / wholesaler/ consolidator agree by signing this form that if any seats for the Group are cancelled the agent / wholesaler will pay the per seat deposit amount specified on the Qantas Deposit Guarantee Form pursuant to Qantas’ ADM# to your Company

If the booking is made:	
▪ more than 51 days prior to departure	Deposit must be paid within 14 days of confirmation of the booking.
▪ between 50 and 8 days prior to departure	Full payment is required within 7 days of confirmation of the booking.
▪ between 07 and 01 days prior to departure	Full payment is required on 24hrs after confirmation of the booking.

#Issuing an ADM will incur an additional NZD 50.00 ADM fee



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GROUP NAME: _____

AGENCY: _____

AGENCY IATA/TIDs: _____ *(incl check digit)*

PNR'S INVOLVED: _____

NO. OF SEATS: _____ **DATE OF DEPT:** _____

AMOUNT OF DEPOSIT HELD: _____

DATE NON-REFUNDABLE FROM: _____

SIGNATURE OF AUTHORISED OFFICER OF AGENT / WHOLESALER:

NAME IN BLOCK LETTERS: _____

DATE: _____